**Methodological Report Form Guidelines**

**Fieldwork 2021**

Thank you for working as a partner of the World Justice Project in the production of the WJP Rule of Law Index. Before fieldwork starts, we wanted to send you our methodological reporting form, which will allow you to provide information about your survey design and data collection process. We are sending this form now so you know what information we will need at the end of the project. This information will help in interpreting the data, help to ensure that the data are reliable and valid, and protect the legitimacy and credibility of the product. Below are some notes about the form.

* Use the provided examples and follow-up questions within the reporting form to assist you as you fill out this form.
* If you need to attach any other materials to the reporting form, please append them to the end of the reporting form. This will help keep all of your materials together and organized and will assist us in archiving these documents.
* Make sure to include the name of the country in which polling is being conducted and the name of your company and where it is based at the top of the reporting form.
* If you are conducting polling in multiple countries, please submit a separate report for each country.
* Please try to answer each section as thoroughly and completely as possible.

Please contact us if you have any questions or concerns about this form. Thank you for your cooperation.

**General Population Poll**

**Full Fieldwork Methodological Report Form 2021**

1. **Introduction:**

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|  | COMPANY RESPONSE |
| 1. This Methodological Report Form is for the survey conducted in: (*Country*) | Paraguay |
| 1. The sampling, fieldwork, and data processing for this survey was completed by: (*Company*) | Datum Internacional /  BM Business Partners |
| 1. This company is based in: (*Company Headquarters*) | Peru/  Uruguay |

1. **Contact Information:**

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| 1. Who is the company’s contact person(s) for follow up questions? |
| Carlos Fowks – Projects Director |

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| 1. What are the contact person’s email address and phone number? |
| [cfowks@datum.com.pe](mailto:cfowks@datum.com.pe) 5112150600 |

1. **General Description:**

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| 1. What were the exact dates of fieldwork? |
| From April 19 to June 17, 2021. |

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| While the poll is nationally representative, what were the principle geographic areas targeted for full fieldwork? (i.e. regions, provinces, states) |
| The survey was conducted nationwide in urban and rural areas. |

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| La   |  |  | | --- | --- | | **DEPARTAMENT** | **CITIES** | | **CAPITAL** | Asunción | | **CONCEPCION** | Concepción  Horqueta | | **SAN PEDRO** | San Estanislao  Santa Rosa del Aguaray  Guayaibí | | **CORDILLERA** | Caacupé  Piribebuy  Tobatí | | **GUAIRA** | Villarrica | | **CAAGUAZU** | Cnel. Oviedo  Caaguazú  J.E. Estigarribia | | **CAAZAPA** | Caazapá | | **ITAPUA** | Encarnación  Cambyretá  Cnel. Bogado | | **MISIONES** | San Juan Bautista  San Ignacio | | **PARAGUARI** | Paraguarí  Carapeguá  Quiindy  Yaguarón | | **ALTO PARANA** | Ciudad del Este  Hernandarias  Minga Guazú  Presidente Franco | | **CENTRAL** | Capiatá  Fernando de la Mora  Itauguá  Lambaré  Luque  Mariano Roque Alonso  Ñemby  San Lorenzo  Villa Elisa | | **ÑEEMBUCU** | Pilar | | **AMAMBAY** | Pedro Juan Caballero | | **CANINDEYU** | Salto del Guaira  San Isidro de Curuguaty | | **PTE HAYES** | Villa Hayes | | **BOQUERON** | Filadelfia | | **ALTO PARAGUAY** | Fuerte Olimpo | |

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| 1. What was the mode of interviewing? (e.g. face-to-face; telephone) |
| Face-to-face interviews in homes |

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| 1. What was the achieved sample size? |
| 1000 cases |

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| 1. In what language(s) were the interviews conducted? |
| Spanish |

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| 1. What was the average length of each interview? |
| 25 min |

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| 1. What was the length of the longest and shortest interviews? |
| 80min /19min |

1. **Customization of Questionnaire:**

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| 1. Please list all final adaptations to the terminology of the questionnaire (e.g. **q5a\_G1**: Changed “President” to “Prime Minister” or **q1\_G1**: Changed “Environmental Protection Authority” to “Department of Conservation”). |
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| 1. Please list a. ethnic groups, b. religious preferences, c. income brackets, and d. levels of education applied in the customization of the questionnaire’s demographic section. For income, please specify the currency and the time period used for reporting income. For education, please provide the number of years of schooling and the level of advancement for each education level. |
| 1. Blancos / Menonitas / Otros 2. Católico, cristiano , otros 3. Utilizamos las 5 categorías rango de ingresos en guaraníes, mensual, familiar   Menos de 1.914.000  Entre 1.914.000 a 3.124.000  Entre 3.125.000 a 4.514.000  Entre  4.515.000 a 7.733.000  Más de 7.773.000   1. Nivel de educación :   Primaria  Secundaria  Bachillerato  Pregrado / licenciatura  Posgrado (Maestría, Doctorado) |

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| 1. Please list any other changes to the demographic section of the questionnaire. |
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1. **Survey Design:**

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| 1. What was the target population/sample universe for the survey? |
| Men and women over 18 years of age residing in departments throughout the country. |

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| 1. What was the coverage error associated with the survey design? |
| The maximum margin of error for the sample is +/- 3.1% for a confidence level of 95%. |

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| 1. Please list and describe each of the sampling units included in the survey? For example, the sampling units may be:  * Region (primary sampling unit) * City (secondary sampling unit) * District (tertiary sampling unit) * Neighborhood (quaternary sampling unit) * Enumeration area |
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|  | **Departamento** |
| **Unidad 1** | Asunción - Capital |
| **Unidad 2** | Concepción |
| **Unidad 3** | San Pedro |
| **Unidad 4** | Cordillera |
| **Unidad 5** | Guairá |
| **Unidad 6** | Caaguazú |
| **Unidad 7** | Caazapá |
| **Unidad 8** | Itapúa |
| **Unidad 9** | Misiones |
| **Unidad 10** | Paraguarí |
| **Unidad 11** | Alto Paraná |
| **Unidad 12** | Central |
| **Unidad 13** | Ñeembucú |
| **Unidad 14** | Amambay |
| **Unidad 15** | Canindeyú |
| **Unidad 16** | Presidente Hayes |
| **Unidad 17** | Boquerón |
| **Unidad 18** | Alto Paraguay |

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| 1. Please describe, in detail, the sampling plan and stratifications that were monitored during fieldwork.    1. What variables were involved? (e.g. city, gender, age, socio-economic status, etc.)    2. What questions/criteria were used to classify a respondent for each relevant stratum?    3. What information source was used to set targets? (e.g. census data, population statistics, etc.)   Please include a link to the data source or an attachment if possible. |
| a. City, sex, age and socioeconomic level  b. Age in 6 range categories: 18-24; 25-34; 35-44; 45-54; 55-64; over 65  <https://www.ine.gov.py/publication-single.php?codec=MTQz>  Socioeconomic situation (SES)  5 levels: High, Medium High, Medium, Medium Low and Low  c. Censuses <https://www.ine.gov.py/> |

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| 1. Were you able to achieve the sample distribution proposed in the sampling plan?    1. If so, did you achieve it through random sampling or did you need to apply quotas?    2. If you applied quotas, please describe the process for selecting respondents to fill these quotas.    3. Did you use any weights to adjust the sample after fieldwork was completed? |
| a. We use random sampling initially and at the end of the fieldwork study we are oriented to complete the quotas  b. The socioeconomic level is strongly determined by the neighborhood of residence of the individual, so we directed the interviewer to the areas where we needed more cases depending on the situation.  c. Yes |

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| 1. Please describe, in detail, the sampling method and how the sample was drawn.    1. Were any external population statistics, census data, or other sources used to draw the sample? If yes, please provide a link to the source or an attachment if possible. |
| A probabilistic sample of households by department, by cluster and multistage of 1,000 valid cases is drawn.  For the selection of the household to be interviewed, it is carried out in a multistage manner, that is, the department, the district, the urban or rural area, neighborhood, census tract, block.  In the urban area  In the individualized block in the census plan, following the hands of the clock, the interviewer follows a  systematic random process, one dwelling interviewed, leaves the next one, and so on until the end of the block, so on in the next until the number of surveys assigned in the zone.  For the selection of the person to be interviewed within the home, it is asked how many people are in the home at the time of the interview and if they are in the age range, which of them is the one from the last birthday and  who is interviewed.  In case the selected person does not want to complete the questionnaire, they go to the next dwelling following the systematic process (skipping a dwelling)  For the rural area  In the rural area there are no blocks, the selection will be made as follows. A rural street will be chosen from the census plan, each house is located approximately 500 meters from each other, one house will be selected and  the next one will be left and so on. The necessary rural streets will be taken in each town - city to complete the sample.  https://www.ine.gov.py/publication-single.php?codec=MTQz |

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| 1. Please describe, in detail, how enumeration areas were selected. *By enumeration area, we mean the smallest geographic unit for data collection that is allocated to a single enumerator.* |
| Described in item 20 |

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| 1. Please list the enumeration areas selected for the survey. |
| Asunción 1 , Concepción 1 , San Pedro 2 , Cordillera 3 , Guairá 4 , Caaguazú 5 , Caazapá 6 , Itapúa 7 , Misiones 8 , Paraguarí 9 , Alto Paraná 10 , Central 11 , Amambay 12 , Ñeembucú 13 , Canindeyú 14 , Presidente Hayes 15 , Boquerón 16. |

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| 1. Were any enumeration areas substituted due to interviewer safety, inaccessibility, or other logistical reasons? If yes, please list these neighborhoods/settlements and the reason. |
| Three surveys that should have been carried out in the City of Fuerte Olimpo Department of Alto Paraguay  Chaco Paraguayo were not carried out due to a problem of inaccessibility to the area, these 3 surveys were  added to the Sample of the City of Philadelphia also in the Chaco where they were finally made. |

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| 1. Describe, in detail, the procedure for selecting households in each enumeration area. |
| Described in item 20 |

1. **Respondent Selection**

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| 1. How were individual respondents selected within each household? (e.g. Kish Grid; Last Birthday; Next Birthday) |
| Last birthday |

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| 1. Were all individuals required to give informed consent before completing the survey? |
| Yes |

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| 1. Describe the procedure for respondent substitution.    1. How many substitutions took place during the survey? |
| Not applicable, the person from the last birthday was interviewed among those who were present in the home. |

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| 1. Describe the procedure for callbacks.    1. How many attempts were made to reach a selected respondent?    2. In aggregate, what were the contact percentage rates for each attempt? |
| Does not apply |

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| 1. Were any groups of individuals deliberately excluded from the survey? (e.g. Government employees, police officers, market research professionals, etc.) |
| No |

1. **Supervision and Quality Control**

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| 1. How many interviewers worked on the project (excluding supervisors/managers)?    1. Divided into how many teams?    2. How many male and female interviewers? |
| a. 2 teams  b. 11 interviewers in total, 5 men 6 women. |

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| 1. Please describe how interviewers were trained for the project. |
| Interviewers capable of good communication and social profile. The online training was carried out in all cases before going out to the field. |

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| 1. What was the process for back-checking interviews?    1. How many interviews were conducted under direct supervision?    2. How many interviews were checked through in-person or telephone back-checks by the supervisory team?    3. How many back-checks were performed by the central office? |
| a. 50 interviews  b. 15% of the interviews were supervised in the field  c. 50 cases are verified by telephone |

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| 1. Please describe the quality control measures used to flag/reject interviews. (For example, geo-fencing, audio recording, photos, answer patterns) Were any questionnaires rejected for quality-control reasons?   If so, how many? |
| Surveys that showed high rates of DK / NC were supervised, they were 20 in total |

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| 1. Please describe the data entry process.    1. How was the process supervised?    2. How many questionnaires were selected for double-entry? |
| a. See below:   * All surveys were uploaded to the platform Dooblo - Survey ToGo * Subsequently, the Database was downloaded to the SPSS version 24 software * We verify the surveys according to the labels and codes that were already uploaded in the Survey ToGo Platform database that was provided to us by the contractor. * We verify that the codes and labels on the base match the questionnaire. * Once the field work was finished, the Base was downloaded from the platform and proceeded to work on the Report in the SPSS Base, this same base was exported to Excel and both the SPSS Base and Excel were sent to the Client.   b. None |

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| 1. What was the number of respondents who successfully completed the survey from start to finish, no matter how many DK/NA responses they provided? |
| 1.073 |

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| 1. What was the number of people contacted to take the survey that did not ultimately take the survey? In other words, how many people rejected to take the survey at all? |
| 3.500 |

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| 1. What was the number of interviews where the respondent did not complete the survey from start to finish? In other words, how many people terminated the survey early? |
| No data |

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| 1. What was the number of people you attempted to contact to take the survey, but were ultimately unable to contact? |
| No data |

1. **Other**

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| 1. Please list all of the weights used in the final dataset, and explain how they were calculated. (Examples of weights include post-stratification weights, design weights, and population weights.) |
| **GENDER**  Male = 1.01190476190476  Female = 0.987903225806452    **AGE**  18-24 = 0.806691449814126  25-34 = 0.918803418803419  35-44 = 1.14444444444444  45-54 = 1.11940298507463  55-64 = 1.15151515151515  65 or more = 1.16666666666667    **INCOME**  Less than 1,914 = 1.17777777777778  Between 1,914 to 3,124 = 1.16746411483254  Between 3,125 to 4,514 = 1.1980198019802  Between 4,515 to 7,733 = 0.935643564356435  More than 7,773 = 0.545893719806763    **URBAN-RURAL DIVIDE**  Urban = 1.09785983527923  Rural = 0.83690027453461 |

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| 1. Please provide the table of incidents and rejection rate for the survey. |
| The rejection rate for the survey was 77.7%. |

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| 1. Please include any other comments on the design, implementation, and data processing for the survey. |
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| 1. The World Justice Project would like to acknowledge our polling partners in each country measured in the Index. Please enter the details for the country where you have conducted fieldwork this year, and how you would like your company’s name to appear. If you would prefer not to be publicly acknowledged, please enter “WJP in collaboration with local partner” under “Polling Company.” |

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| **Country/Territory** | **Areas Covered** | **Polling Company** | **Methodology** | **Sample** | **Year** |
| Paraguay | Nationally representative | Datum Internacional/BM Business Partners | Face to face | 1000 | 2021 |